

First Newfoundland Regiment

ATTESTATION PAPER

Regimental No. 282

Name in full Richard John Sheppard Age 23 1/2

Address St. Michael's Court, St. John's, Nfld.

Married Single Height 6' 2" Weight 165 lbs

Color Light Hair Dark Brown Eyes Dark Brown

Other distinguishing marks None

Nearest relative Father

Address _____

Dependents None

Occupation Traveller Present Wage \$60.00

Previous service None

Decorations _____

General Remarks _____

Date of Enlistment _____

Richard Sheppard, do sincerely promise and swear that I will be faithful and bear true allegiance to His Majesty and that I will faithfully serve His Majesty in any place where I may be needed (or in the Colony of Newfoundland as the case may be) against all his enemies and opposers whatsoever according to the conditions of my service.

Richard John Sheppard

Declared before me this fourth day of October 1914

W. O. March

L. Corp 2144

DESCRIPTIVE REPORT ON ENLISTMENT.

Applicable to all ranks. To correspond with entries on the Medical History Report.

Reg. No. 222

Name Richard John Sheppard

Apparent age 22 years _____ months. Height 3 feet 2 inches.

Chest measurement (Girth when fully expanded _____ inches.
Range of expansion _____ inches.

Distinctive marks Color: Light, Hair: Dark Brown, Eyes: Dark Brown.

INFORMATION SUPPLIED BY RECRUIT.

Name and Address of next of kin Head Const. Sheppard, Br. Green, R.F.I.D.

| Relationship Father

Particulars as to Marriage.

(a) Christian and Surname of Woman to whom married and whether spinster or widow. (b) Date and date of marriage.
(c) Present address. (d) Initials of Officer verifying entry.

(a)	(b)	(c)	(d)

Particulars as to Children.

Christian Names	Date and Place of Birth

STATEMENT OF THE SERVICES.

Corps in which served	Regt. or Depot	Promotions, Reductions, Casualties, &c	Army Rank	Date	Service not allowed to reckon for fixing the rate of pension		Service to be allowed to reckon towards G. O. Pay		Signature of Officers certifying correctness of entries
					years	days	years	days	
Services towards limited engagement reckons from <u>8/9/14</u>									
Joined at <u>St. John's</u> on <u>8th September '14</u>									
		<u>Promoted to</u>	<u>L. Corp.</u>	<u>21/9/14</u>					
		<u>do.</u>	<u>Corp.</u>	<u>3/10/14</u>					
		<u>do.</u>	<u>Sergt.</u>	<u>8/2/15</u>					
		<u>Granted Commission</u>							
		<u>2/Lieut.</u>		<u>26 Apl./15</u>					
Total Service forfeited as above									
Total Service towards Engagement to _____ (date of discharge) _____ years _____ days									
" " Pension " " " " " " " " " " " "									

0-88

Wt. W14770/G9118 600M 2/17 C&S Forms/W3558/1. Army Form W3553

June 15th. 1921

The accompanying King's Certificate, on his discharge,

(No. 16), is forwarded herewith to

Lieut. Richard J. Sheppard,

in respect of his service as No. _____ Rank Lieut.

Name Richard J. Sheppard Corps Royal Nfld. Regt.

Receipt of the same should be acknowledged hereon.

Received July 21st / 21

Signature: RJ Sheppard

Date _____

Address 30 Masley St Newcastle N.S.W.
England
P.T.O.

Cables and Telegrams :
"SYNOPTICAL," London.

Telephone :
VICTORIA 147.

Communications to be addressed to the
CHIEF PAYMASTER & OFFICER IN CHARGE,
and the following No. quoted :

NEWFOUNDLAND CONTINGENT.

MEMORANDUM.

No. 21408/879/R.&O. (C.F. 0-88)

From
PAY AND RECORD OFFICE,
58, VICTORIA STREET,
LONDON, S.W.
26th December, 1918.

To
The Minister of Militia,
St. John's,
Newfoundland.

SUBJECT :
LIEUT. R. J. SHEPPARD.

REPLY

Dated August 11th, 1919

Reference Nos.

Please return **ORIGINAL** and retain **DUPLICATE.**

Following correspondence is
quoted for your consideration and
advice, please:

1. Letter from Lt. Sheppard to
C.O. 2nd Bn. 14/12/18.

I respectfully beg permission
to place before you my application
for Captaincy.

In October 1915 I was promoted
to my present rank, whilst on
active service, and which now
makes me senior subaltern in the
Regiment. From February 1917
to July 1918 I was attached to
Headquarters 29th Division B.E.F.
for duty. During this period I was
recommended for Captain by G.O.C.
Division and also the A.A. & Q.M.G.
who was my C.O. whilst so attached.

These recommendations I learn
were not received by Record Office,
London, or at Ministry of Militia,
Newfoundland.

Since October I have been
superseded by the following Officers:

Capt. R.G. Paterson
" K.J. Keegan
" J.R. Stick
" G.S. Frost
" S. Gane
" H.G. Hicks
" L.C. Murphy
a/Capt. E.R.A. Chafe
" G.H. Emerson
" W.J. Long
" G.J. Whitty
" J. Benister.

During my service at home and
overseas I do not know of any
adverse reports on myself or work.
No copy of such has been sent me,
neither was I spoken to personally
on such a matter.

(over

to
of
but was
ordered to remain, being informed
by A.A. & Q.M.G. that my being
attached would not prevent my
promotion.

May I request adp. that you give
this matter your attention.

2. Letter from O.C. 2nd Bn. to P & R.O.
16/12/18.

Attached complaint from Lieut.
Sheppard is passed to you.

This officer has only been with
the 2nd Battalion for a very short
time and I am not in a position to
report on his fitness for promotion
or otherwise, nor have I any record
of any previous reports or recom-
mendations on Lieut. Sheppard.

He is under a misapprehension as
to supersession by the Acting Captains
quoted. These officers are all
subalterns and liable to revert when
Captains become available to carry
out the duties for which they were
given the acting rank.

I would again point out the un-
desirability of giving substantive
or temporary promotion to officers
out of their turn unless the officers
passed over have definitely been
reported on as unfit for promotion,
this being the third complaint I
have passed to you from officers
in this Battalion.

3. P.A.R.O. Memo 21198/2410/R.S.O. 20/12/18
to Q.C. 2nd Bn.

Reference attached: I have care-
fully searched for any recommendation
regarding the promotion of this Officer,
but none has reached this Office from
any source.

If you concur, I will forward this
complaint to the Minister of Militia,
unless you care to recommend him for
the rank, when it can be done by
telegram.

Kindly return enclosures.

4. Reply to (3). 23/12/18. (1174)

I would suggest your forwarding
Lt. Sheppard's complaint to the
Minister of Militia.

I am not in a position to report
on his fitness or otherwise for
promotion, nor do I think that under
present conditions any further Captains
are required in the Regiment.


Chief Paymaster & O. i/c Records.

0-80

Extract from Daily Orders Part 11 Unit The R? Mfld. Regt.
3rd Echelon, June 17th, 1916

Lieut. R.J. Sheppard

Invalided to England "St. Patrick", 11-6-16

C.R. 1-88
MAY 1919

NEWFOUNDLAND CONTINGENT

DEMobilIZATION C.R.

This Form to be completed and signed by members of the Newfoundland Contingent who elect to take their discharge in the United Kingdom.

I, (No. _____) (Rank) Lieut (Name) R. B. Hayward
of The Royal Newfoundland Regiment, in view of my being demobilized in the United Kingdom in accordance with my own wish, hereby affirm:

- (1) That I have no relatives or other persons in the Dominion of Newfoundland dependent upon me for support in any form whatsoever.
- (2) That I absolve the Newfoundland Government and/or any of its representatives from any liability whatsoever, civil and/or military, in respect of my repatriation or that of my family to Newfoundland at this or any other future date.



May 22nd
_____ 1919.

Signature R. B. Hayward

Signature of Witness _____

Rank Lieut

CR 0-58

Extract of Militia Orders No. 46, dated June 16th 1919,
by the Hon. A.E.Hickman, Minister of Militia.

The following is retired from date set
opposite his name and is placed on the Reserve
List of Officers.

Lieut.R. J. Shepard.....May 24th 1919

THE BOARD OF
PENSION COMMISSIONERS
FOR NEWFOUNDLAND

Hon. Sir P. T. McGrath, K.B.E.,
(President Legislative Council),
Chairman.
Hon. J. A. Cuff, K.C., C.B.E.,
Major W. H. Parsons, M.C.,
R.A.M.C.



In reply refer to

No.....

St. John's

Sept. 20, 1919.

Capt. G.G. Byrne, M.C.,
for Chief Staff Officer.

Lx-Lieut. R. Shepard.

Sir:-

I have the honour to request that you would instruct the Chief Staff Officer, London, to pay the above noted Officer, at the rate of 20% for 4 months, equal to \$15 per month, and have him re-boarded at the end of that period.

I have the honour to be,
Sir,
Your obedient servant,

W. H. Parsons

Secretary.

WHP/ET

DUPLICATE
N.F.

NEWFOUNDLAND CONTINGENT.

MEMORANDUM.

No. 87/12/P&A

C.R. 0-88

From **PAY & RECORD OFFICE.**
58, VICTORIA STREET,
LONDON, S.W.
12th. January, 1920.

To **The Hon. The Colonial Secretary,**
St. John's,
Newfoundland.

SUBJECT:
LIEUT. R. J. SHEPPARD. (RETIRED)
ROYAL NEWFOUNDLAND REGIMENT.
Reference Nos. 11743/716/P&A-15/10/19
0-88-15/11/19

REPLY
Dated April 1st. 1920 191

With reference to the above memoranda to the Minister of Militia; Report of Medical Board held on the above named pensioner January 5th 1920 is enclosed for consideration of the Board of Pension Commissioners.

His previous pension \$15.00 per month ceased 24/9/19.

Kindly obtain and transmit further instructions of the Board of Pensions Commissioners.

R. J. Sheppard
Lt-Col.,
Chief Staff Officer(London).

FM/MN

Attached, please is copy of letter from the Board of Pension Commissioners informing that Lieut. Sheppard has been recommended for nil pension from the date of his last board.

Lieut.-Col.,
Chief Staff Officer
for Minister of Militia.

C.R. 0 - 88

2079

April 1st., 1920.

Mt. Col. W.E. Rendell, C.B.E.,
Chief Staff Officer,
Coty.

RE: LIEUT. R.J. SHEPARD.

Sir:-

I have the honour to request that you instruct
the Chief Staff Officer, London, that the above noted
man has been recommended for nil pension from the date
of his last board.

I have the honour to be,
Sir,
Your Obedient Servant,


Asst. Secy.

GEO.

13.5.19.

Minister of Militia
Newfoundland

[Handwritten initials]

Sir:

I have been informed by
Capt Edwards Quartermaster of
the 2nd Batt., that my kit which I
left in his charge, in Sept 1916 when
ordered for duty in France, was
sent to Newfoundland, with other
kits. Mine was packed with
that of Capt Summers and Capt
O'Brien, but up to date have
received no word from your
office as to arrival of same.

Among my kit were
two service jackets (one) & slacks
with boots and shoes & also included
underwear, caps etc.

I am desirous of

obtaining this & would request
that enquiries be made with a
view to tracing same.

This Kit meant the
expenditure of a large amount
of money & is worth quite a
lot at the present moment.

Trusting I may hear
from you at your earliest
convenience.

I have the honour to be
in

your obedient servant

J. H. Hayward Esq

C.R. 0-88

July 26th, 1920

Lieut. R.J. Sheppard

C/o Pay & Record Office

The Newfoundland Regiment

58 Victoria Street

London, S.W.1

Dear Sir:-

With reference to your letter of July 15th regarding your kit which you state was packed with those of Capt. Sumner and O'Brien. I have informed you in reply thereto that upon enquiry from the relatives of these Officers, we are informed that nothing belonging to you was received among the effects delivered to them.

Yours faithfully,

Lieut. Col.

Chief Staff Officer.

to Chief Paymaster.

Please pay in advance \$150.00 to
Lieut. Sheppard for expenses which he may have to incur
in Montreal. Lieut. Sheppard is returning to duty with
three other ranks; he will render vouchers for monies
expended, to the Chief Paymaster who will advise this
office in turn.

Lieut. Col.

Chief Staff Officer.

October 24th., 1918.

C.R. 0-18

Extract from Casualties received from War Office London, dated
July 31st, 1918.

Leit. R.J. Sheppard, R. M.F.A. R.

Adm. 3rd. London General Hospital On 28-7-18. Appendicitis.

C.R. 0-88

July 2nd 1918.

Head Constable Sheppard,
Harbour Grace.

Dear Sir:

We are advised by the Record Office, London,
that your son, Lieut. R. Sheppard, has undergone an
operation for appendicitis, and that he is now pro-
gressing favourably.

Yours faithfully,

Captain,
for Chief Staff Officer.

C.R. 088

Copy of Cablegram to Governor St. John's Nfld.
from P.&R.O. 17/6/18.

Lieutenant. Sheppard. ✓

At Wandsworth Pyrrhoea.

C.R. 0-88

PROMOTION.

HIS EXCELLENCY THE GOVERNOR HAS BEEN PLEASED TO MAKE THE
FOLLOWING PROMOTION DATED OCT 7, 1914.

#282 L/CPL. R.J. SHEPPARD. B.CO.,
TO BE CORPORAL.

THE ABOVE PROMOTION TO DATE FROM OCT 3, 1914.

C.R. 0-88

APPOINTMENT.

Extract of Regimental Order dated February 8th, 1916.

By Lieut. Col. Sir. W.E. Davidson, K.E.M.G., Officer Comdg.

Second Lieutenant R.J. Sheppard,
to be Lieutenant.

C.R. 0-88

Extract from Linnel Roll Embarked at John's port S.S.
"Linnel" Oct. 3, 1914.

282 Sheppard Richard J.

C.R. 0-88

Richard Sheppard. was attested for General service
with the NEWFOUNDLAND REGIMENT on ..Sept. 8th/14...
Regimental No 268 was allotted to Pte. R. Sheppard.

AUTHORITY:

Record Ledger,

Dept. of Militia,

March 25th. 1919.

I hereby acknowledge receipt of the *British War and Victory Medals*

Date 6.10.21. 1921

Regtl. No. _____

Rank: Lieut

Signature [Signature]

20 medals etc

in correct order

0-88

ORIGINAL

1ST NEWFOUNDLAND REGIMENT.

MEMORANDUM.

No. 1.

From
 PAY & RECORD OFFICE.
 38, VICTORIA STREET,
 LONDON, S.W.
 14th May, 1915.

To
 2nd. Lieut. R. J. Sheppard,
 Newfoundland Contingent,
 Stob's Camp,
 Hawick, Scotland.

SUBJECT: PAY & ALLOWANCES.

REPLY.

Dated *May 28th* 1915

Reference Nos.

Please return ORIGINAL and retain DUPLICATE.

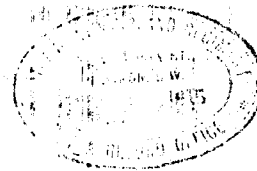
I understand it is your desire to have an account with the Bank of Montreal, Waterloo Place S.W., as in the cases of the other Officers the procedure being to deposit monthly Pay & Allowances due you. I have accordingly opened an account and requested the Bank to communicate with you.

Thanks. Arrangements quite satisfactory. Have received communication from Bank.

*R. J. Sheppard
 2nd Lieut*

Pending confirmation of the precise date of your appointment, I am paying to your credit ~~a round~~ ^{the} sum of £46.3.11, and any adjustment can be made later and when I receive necessary confirmation.

[Signature] Capt.
 Paymaster & O. i/c Records.



121/5/666

(A. G. 40.)

B. 4

LEAVE OF ABSENCE

Is hereby granted to

2nd Lieutenant P. J. Sheppard
of the Newfoundland Regiment
from the 10th June 1916
to the 2nd August 1916
on the recommendation of a medical board.

Ten days before the expiration of this leave he is to report himself in writing to the Secretary, War Office, Whitehall, S.W., for orders, with a view to being re-examined by a Medical Board.

Travelling Expenses are allowed only from residence to nearest military station at which a Board can be convened, and the Officer should therefore state a private address in the United Kingdom where he will be residing on the 2nd August 1916 and not c/o agents.

War Office,

21 July 1916.

c/o Pay & Record Office
58 Victoria Street

A. H. Munro

Staff Captain,
Adjutant
for Major General,

Director of Personal Services.

N.B. :- Certificates of leave of absence are invariably issued in duplicate. Officers are to deposit one copy with the regimental agents, if drawing their pay through that channel; the other copy should be retained, in order subsequently to support claims for allowances, should they be entitled to such. Under no circumstances whatever, can copies of leave certificates previously issued be granted.

W 905-2112 5000 6/15 H W V (P 1282/8)
13225-4598 10,000 I 12/15

Any further communication on this subject should be addressed to—

The Secretary,
War Office,
London, S.W.,

and the following number quoted.

WAR OFFICE,

LONDON, S.W.,

13 August 1916.

121/5/866 (A. G. 4C.)

Newfoundland
Regiment
2nd Lieutenant
R. J. Sheppard

SIR,

I am directed to inform you that the officer named in the margin has been reported by a Medical Board to be fit for General Service.

He has therefore been ordered to join ~~the battalion under your command~~ the Newfoundland Depot at Dept.

~~The date on which this Officer joins for duty should be reported by you to the War Office without delay.~~
Proceedings of Medical Board enclosed.

I am,

SIR,

Your obedient Servant,

Address:-
Eccleston Hotel,
Eccleston Square
S. W.

N. A. Morgan.
Staff Captain,
~~Supervisor~~
for Major-General,
Director of Personal Services.

The Officer Commanding, in Charge of Records
Newfoundland Contingent
58, Victoria Street
S. W.

2969
AUG 15 1916

23th September,

4022/4

Lieut. R.J. Sheppard,

1/1 Nfld Regt.,

B. E. F.

P.M/C.

CLAIM FOR LOST KIT.

The following memo has been received from the
G.P. Eastern Command, dated 25/9/18:-

"I am in receipt of a claim for lost kit, which
"has been approved, to the amount of £5 - 11 - 0
"for the above Officer (Lt. R.J. Sheppard) who
"is at present in France. Shall I forward the
"draft to you or can you inform me of any agents
"who will receive the money on his behalf."

The Command Paymaster has been requested to pay the
above amount to the Bank of Montreal, Waterloo Place,
for credit of your account.

Capt.,
Paymaster & O. I/c Records.

"A" Form.
MESSAGES AND SIGNALS.

Army Form G.2121
(In parts of 100).
No of Message

Prefix	A. Code	Words	Charge	This message is on a/o of:	Read at
Office of Origin and Service Instructions		Sent			Service
		At	m.	From	
		To		By	
		By		(Signature of "Franking Officer")	

TO SHEPPARD
HARBOR # GRACE
NEWFOUNDLAND

Sender's Number: * Day of Month: 27/10 In reply to Number: 1111

W. C. I. N. G.	M. R. R. Y.	M. R. S.	L. O. V. E.	
			S. H. E. P. P. A. R. D.	

NEWFOUNDLAND CONTINGENT, PAY & RECORD OFFICE.	PASSED
26 DEC 1917	CENSOR
Ans'd 27/17	No. 4846
Call 1427	
UPON	
BY	

The above may be forwarded as now corrected.

10,000 W. H. S. 1-20, H. V. & V. Ld. 1/18

No: 419/3

N.F.P./M.V.

NEWFOUNDLAND CONTINGENT

ALLOTMENT

I, (No.) _____ (Rank) Lieut (Name) R. J. Sheppard
 hereby agree, until further notification by me, and in required form,
 to make an allotment of one dollars and seventy three cents
 per diem, from my pay, to and for the benefit of the undermentioned
 Person and/or Persons. Such payments to be made on proof of identity
 of the Person and/or Persons concerned, viz.,

Whether Wife Child, other Relative, or Friend	NAME (In Full.)	ADDRESS	AMOUNT (Each Person)	
			£	d
<u>Wife</u>	<u>Margaret Lillian Sheppard</u>	<u>35 Penikese Road Westport on Sea</u>	<u>1</u>	<u>73</u>
			<u>1</u>	<u>73</u>

This Allotment to take effect from and including January 1918 1918

NOTE:- This form must be completed and signed by the Soldier, counter signed by the Officer Commanding his Company, and forwarded to the C/Paymaster in accordance with P.&R.O. C.L./10, 9/12/15.

(Sig.) _____
Officer Commanding,
Company.

Dated at _____
_____ 191

(Sig.) R. J. Sheppard Lieut.
Allotter.

Jan 19th 1918

NO. 1592

NEWFOUNDLAND CONTINGENT

H.F.P.

Pay & Record Office,
58, Victoria Street,
London, S.W. 1.

To: Mrs M. L. Sheppard
35 Pembury Road,
Westcliff-on-Sea, Essex.

February 1st 1918

I
I
Herswith Marriage Certificate which we have now
finished with.

Please acknowledge receipt hereon.

(Sig.) Alan Daffus

Lieut Sheppard

(Date) 15th Feb. 1917

Chief Paymaster & Officer i/c Records.

NEW ZEALAND CONTINGENT

NFF/82

SEPARATION ALLOWANCE

1. Regimental No. and Rank	<u>Leut</u>
Name	<u>R. J. Sheppard</u>
Unit	<u>New Zealand S. Coy.</u>
2. Full Name of Dependent.	<u>March Lillian Ruffin Sheppard</u>
3. Address	<u>35 Penderny Road Westcliff - on Sea</u>
4. Have you made previous claim for Separation Allowance? If so, state particulars.	<u>---</u>
5. Is Separation Allowance being paid on your account to anyone in Nfld, or elsewhere?	<u>No</u>
6. Date of Marriage.	<u>January 9th 1918.</u>
7. Name and Address of your last Employer.	<u>---</u>
8. The amount of your salary or wages immediately prior to Enlistment.	<u>---</u>
9. Are your wages or any portion being paid by your employer during your absence?	<u>---</u>
10. If paid, what is the amount per month?	<u>---</u>
11. Name of Corps prior to enlistment in the Nfld Contingent.	<u>---</u>

I CERTIFY that the above is a true statement.

Signature of Officer forwarding this application,

R. J. Sheppard Leut

Unit 1st New Zealand at. B Coy 29 Division

Date Jan 19/18.

717/1

28th. April 1920.

Dear Sir,

I beg to inform you that a report of your Medical Board was duly forwarded for consideration of the Board of Pension Commissioners, Newfoundland, and reply has now been received that further pension is not admissable.

Yours faithfully,

G.S.

Mr. R. J. Sheppard,

Millbay House,

Citadel Road,

PLYMOUTH.

ORIGINAL

LAST PAY CERTIFICATE

N.F.P./31

To be rendered for all ranks on discharge, transfer to other units, or on return to Newfoundland in accordance with C.L./19, 25/5/17.

Regtl No. Rank Lieut. Name Sheppard, R. J. Unit R., Newfoundland Rgt. who was sent to Newfoundland on 24/9/18 Authority Cause Blue Puttees Leave

STATEMENT OF ACCOUNT

Table with columns: DR., PARTICULARS, £, s, d, PARTICULARS, £, s, d, CR. Rows include: Balance Dr. from Allotment 22 days @ 1.75, Cash Payments, Other Debits: Deposit Bank of Montreal, Total Debits, Balance due by Paymaster, Balance Cr. from Pay 22 days @ £ 2.00, Field Allowance 22 days @ £ .60, Other Allowances, Other Credits: Mess Allowance 22 days @ 4/-, Total Credits, Balance due to Paymaster.

PRICE: From 2-6-18 to 2-4-18

CHECKED [Signature] 24/8/18

I have carefully examined this Statement of Account and find it to be a correct extract from the Pay Book of

(Place) (Date) 1918 Made up/Checked in accordance with information received in the Pay & Record Office London to 24/9/18 and is therefore subject to amendment if and as may be found necessary. Pay & Record Office, London, 24/9 1918 OK [Signature] Chief Paymaster & Officer i/c Records.